



Yearly Status Report - 2018-2019

Part A

Data of the Institution

| | | |
|---|--|----------------------------------|
| 1. Name of the Institution | | K . M . GOVT . COLLEGE , NARWANA |
| Name of the head of the Institution | SANTRO DEVI | |
| Designation | Principal (in-charge) | |
| Does the Institution function from own campus | Yes | |
| Phone no/Alternate Phone no. | 01684-341285 | |
| Mobile no. | 9996356669 | |
| Registered Email | gc.narwana@gmail.com | |
| Alternate Email | gc_narwana@rediffmail.com | |
| Address | Patiyala road Narwana Distt. Jind Haryana | |
| City/Town | NARWANA | |
| State/UT | Haryana | |
| Pincode | 126116 | |

| 2. Institutional Status | | | | | |
|---|-------|---|-----------------------|---------------------------------------|-------------|
| Affiliated / Constituent | | Affiliated | | | |
| Type of Institution | | Co-education | | | |
| Location | | Urban | | | |
| Financial Status | | state | | | |
| Name of the IQAC co-ordinator/Director | | Krishan Kumar | | | |
| Phone no/Alternate Phone no. | | 01684241385 | | | |
| Mobile no. | | 9416953224 | | | |
| Registered Email | | gc.narwana@gmail.com | | | |
| Alternate Email | | gc_narwana@rediffmail.com | | | |
| 3. Website Address | | | | | |
| Web-link of the AQAR: (Previous Academic Year) | | http://kmgcnarwana.edu.in/MenuData?Menu=d5jo6AxztEo= | | | |
| 4. Whether Academic Calendar prepared during the year | | No | | | |
| 5. Accreditation Details | | | | | |
| Cycle | Grade | CGPA | Year of Accreditation | Validity | |
| | | | | Period From | Period To |
| 2 | B | 2.16 | 2015 | 01-May-2015 | 30-Apr-2020 |
| 6. Date of Establishment of IQAC | | | 10-Jul-2013 | | |
| 7. Internal Quality Assurance System | | | | | |
| Quality initiatives by IQAC during the year for promoting quality culture | | | | | |
| Item /Title of the quality initiative by IQAC | | Date & Duration | | Number of participants/ beneficiaries | |
| Bhutpurav chhatar sammelan | | 04-Apr-2019 1 | | 35 | |
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|--------------------------------|--------|----------------|-----------------------------|--------|
| Nil | Nil | Nil | 2019 0 | 0 |
| No Files Uploaded !!! | | | | |

9. Whether composition of IQAC as per latest NAAC guidelines:

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

• IQAC discussed the various API scores • IQAC monitored the online admission process • IQAC evaluated all the process regarding examinations • IQAC clearly made possible online Internal Assessment • All the cases verified by the IQAC forwarded to DHE Panchkula

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

| Plan of Action | Achievements/Outcomes |
|-----------------------------------|-----------------------|
| No Data Entered/Not Applicable!!! | |
| No Files Uploaded !!! | |

14. Whether AQAR was placed before statutory body ?

Yes

| Name of Statutory Body | Meeting Date |
|---|---|
| Principal KMGC Narwana | 16-Jul-2018 |
| 15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ? | No |
| 16. Whether institutional data submitted to AISHE: | No |
| 17. Does the Institution have Management Information System ? | Yes |
| If yes, give a brief description and a list of modules currently operational (maximum 500 words) | MIS portal is an initiative by Higher Education Department, Haryana. Management information system, or MIS, broadly refers to a computerbased system that provides managers with the tools to organize, evaluate and efficiently manage departments within an organization. |

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our is an institution which takes care of the mechanism for proper delivery of curriculum. For this purpose, we begin with the introduction of the academic calendar to the students and informing them about expected schedule of the teaching-learning activities. Beside it, the students are also award about the people number of teaching day, dates of internal examinations and co-curricular activities. An orientation program is organized to aware the newly admitted student about the plan and program of curricular as well as co-curricular activities. Some of the steps, taken by institution in this direction are as follows: * A college level meeting is held to discuss and prepare a master routine to be followed by different branches of the studies. The plan is then circulated to the various faculties. It is prepared for all generic courses; all programs as well as honors classes of arts, commerce and science departments. * Department-wise meeting are conducted and a plan is prepared to meet the objectives of the teaching -learning process in the given time span. Further the classes are allotted and the syllabus is distributed among the respective teachers. Students are informed about the teaching assignment of each teacher at the commencement of the session by the department. * Further the concerned teachers prepares their teaching plans based on the syllabus and lectures assigned to them. The plans is framed taking into consideration of the syllabus and direction of the university. * While delivery of planned syllabus the teacher adopts some of the smart and advanced methods of teaching. For this purpose, the services of smart class-rooms as well as language lab are utilized. * For qualitative improvement, the learning level of he students is judged through some of the class tests/surprise tests held during the session. On the basis above tests, the required change in the teaching activities is

done, so that students can get the maximum benefit of the teaching-learning process. * The knowledge of the students is also enriched by their exposures to the concerned fields. For this purpose, the student of various departments are taken to field tours. * The students of the post-graduate courses are encouraged to handle seminars, assignments and dissertations to develop research aptitude for their further research studies.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
|-------------|-----------------|-----------------------|----------|--|-------------------|
| Nil | Nil | 30/06/2019 | 0 | 0 | 0 |

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|---|--------------------------|-----------------------|
| No Data Entered/Not Applicable !!! | | |
| View File | | |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|---|--------------------------|---|
| No Data Entered/Not Applicable !!! | | |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

| | Certificate | Diploma Course |
|--------------------|-------------|----------------|
| Number of Students | 0 | 0 |

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|---------------------------|----------------------|-----------------------------|
| NIL | 30/06/2019 | 0 |
| View File | | |

1.3.2 – Field Projects / Internships undertaken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|---------------------------|---------------------------------|---|
| BTTM | Job Training Report | 16 |
| BTTM | Field Trip Report | 15 |
| BBA | Training Report | 18 |
| BA | Geography-Socio Economic Survey | 125 |
| View File | | |

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| | |
|----------|-----|
| Students | Yes |
| Teachers | Yes |

| | |
|-----------|-----|
| Employers | No |
| Alumni | Yes |
| Parents | No |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The basic aim of the institution is to provide quality education. For this, the thorough plan is prepared at the beginning of each academic session. Further, to make an improvement a system of proper feedback is always necessary. The institution is always concerned in this matter. Sometimes students satisfaction survey is held by the institution. During this process many useful suggestions are received from the students. The suggestions are analyzed and necessary steps are taken to bring the improvement by the institution collectively. The other source of feedback is the teaching and non teaching staff of the college. Though it is a kind of informal source of feedback yet provides many necessary suggestions which further help to bring the favorable improvement in the teaching-learning system. Besides it, Anti-Ragging committee also plays an eminent role in this direction. The members of the committee take an informal round of the college premises and held a discussion with the students and try to gather information regarding any unrequited activity related to the ragging of the students. the members of the committee try to counsel the students not to involve in such activities. Any of the information in this field is taken seriously and strict action is taken to avoid such kind of incidents. Internal complaint committee also is a helpful hand in this scenario. Complaint Suggestion boxes are installed at different places of college building. Students are free to provide their suggestion as well as complaint through these boxes. Time to time, the boxes are opened and the gathered complaints and suggestion are analyzed. After analyses the necessary and required measures are adopted to handle the situation. Women cell is also eminent part of the institution in this task. The cell organizes different activities to get the participation of the students. It also provides a chance to gather feedback of the students participants regarding improvement of the academic atmosphere of the institution. They express themselves formally as well as informally on these occasions. The Cell uses the feedback to bring a positive chance in Overall development of the college. Some of the suggestion received through different channels are as the requirements of beautification of the premises, extra furniture for the students, maintenance of the play ground, water coolers, seating desks in the parks, dustbins, lab equipment. The college authority tried to fulfill their requirements up to optimum level.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|-----------------------|--------------------------|---------------------------|--------------------------------|-------------------|
| MA | English | 60 | 65 | 60 |
| MA | Political | 60 | 70 | 59 |
| BTTM | Tourism Management | 60 | 60 | 52 |
| BBA | Business Administration | 40 | 40 | 35 |
| BCA | Computer | 40 | 30 | 24 |

| | | | | |
|---------------------------|-------------|-----|------|-----|
| BCom | TPP | 40 | 30 | 26 |
| BCom | General | 160 | 485 | 155 |
| BSc | Medical | 80 | 185 | 80 |
| BSc | Non Medical | 240 | 400 | 167 |
| BA | Arts | 621 | 1810 | 589 |
| View File | | | | |

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2018 | 3006 | 196 | 78 | 1 | 12 |

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|----------------------------|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 78 | 30 | 7 | 4 | 4 | 1 |

[View File of ICT Tools and resources](#)

No file uploaded.

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The basic aim of teaching –learning process is the development of overall personality of the students. Student-mentoring system plays an important role in this direction. Here in the college we have a well developed mentoring system. All the enrolled students are divided into small groups and are linked with a mentor, so that they can discuss about the problems faced by them can be discussed with the mentor in an informal manner.

During the present session 3202 students were enrolled with the institution. For the proper conduct of the mentoring system, they were divided in to a ratio of 41 students per mentor. Here were 78 teachers working as full time teachers in the institution. These mentors conducted meeting with the students and first of all gathered necessary data regarding their respective mentees. The made a record of the contact numbers, email addresses, family background, categories, gender, qualifications etc. On the basis of these data, the mentor discussed with the mentees regarding their future plans. They tried to find out the available opportunities on the basis of their knowledge and capacities. The mentees are informed about the updates regarding the opportunities and vacancies. Thus the mentors tried their best to satisfy the queries about the formation of their careers.

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|--|-----------------------------|-----------------------|
| 3202 | 78 | 1 : 41 |

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| 70 | 78 | 0 | 17 | 12 |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|---------------|---|---------------------|--|
| 2018 | Nil | Associate Professor | Nil |

[View File](#)

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|----------------|-------------------------|----------------|--|---|
| MA | English | Semester | 30/04/2019 | 01/08/2019 |
| MA | Political Science | Semester | 30/07/2019 | 01/08/2019 |
| BTTM | Tourism Management | Semester | 30/04/2019 | 01/08/2019 |
| BBA | Business Administration | Semester | 30/04/2019 | 01/08/2019 |
| BCA | computer | Semester | 30/04/2019 | 01/08/2019 |
| BCom | TPP | Semester | 30/04/2019 | 01/08/2019 |
| BCom | General | Semester | 30/04/2019 | 01/08/2019 |
| BSc | Medical | Semester | 30/04/2019 | 01/08/2019 |
| BSc | Non-Medical | Semester | 30/04/2019 | 01/08/2019 |
| BA | Arts | Semester | 30/04/2019 | 01/08/2019 |

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The progress of teaching-learning process can be judged only through the evaluation process. The process involves many different methods. One of the methods is the formal examinations at the end of the semester. But these examinations are not sufficient to evaluate the progress of the students as it is not necessary that the student can fully and adequately present himself at a given point of time. So it is necessary that the student must be evaluated continuously by the concerned teachers through various other methods. Though the process of continuous internal evaluation is fixed by the affiliating university yet the institution also has initiated some the reforms in this process to make it more justified. The faculty of science organizes frequent visits of the students of the college campus and adjoining areas to test the knowledge of the students regarding flora and fauna. Besides it, the sample are collected for experimental studies, e.g. samples of the flower are collected to studies their anatomy. Similarly soil samples are use to study various physio-chemical parameters. Times to time, different assignment are given to the students to improve the presentation skills. In addition it, grouped discussions are held among the students of concerned classes for their continuous evaluation. The faculty of Art and Commerce too, take some

initiative to reform the internal evaluation system in this filled the teachers conduct occasional class tests to judge in the learning level of the students.

Many a time, Group discussions are also held to analyze their participative skill. The assignments are given to different topic to evaluate their progress.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Every institution has its own calendar to run the teaching-learning activities in a systematic and smooth manner. It helps us to do our efforts towards the achievement of our goals in a proper and timely manner. By following an academic calendar we goal step by step move towards the desired. So our college also follows it. Though the academic calendar followed by the institution is prepared by our affiliating university i.e. Chaudhary Ranbir Singh University, Jind (Haryana) yet we ensure that it must be followed in an accurate and proper manner. So, in the starting of the session the college administration procure the calendar from the university and discuss it in the meeting of senior faculty members. After that it is conveyed to the concerned staff and the students. The students are informed about the university calendar by displaying it on the notice board. In addition to it, the copy of calendar is circulated to the various departments, so that the student can be informed about the schedule of the university examinations. As per the calendar of the university examination are conducted at the end of each semester. Generally, the examinations for the odd semester are conducted in the month of November December of the year. Similarly, the examinations for the even semester are conducted in the months of April and May of the year. The students are time to time, informed about the notices and circulars of the university through the notice board as well as verbally through the faculty members of concerned departments. Besides it, tests to evaluate the progress of the students are also conducted by the concerned faculty.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://kmgcnarwana.org/uploads/Programme%20outcome%202018-19.pdf>

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|-------------------------|----------------|--------------------------|---|---|-----------------|
| Bachelor of Arts | BA | Arts | 405 | 128 | 31.60 |
| Bachelor of Science | BSc | Non-Medical | 140 | 58 | 41.4 |
| Bachelor of Science | BSc | Medical | 60 | 34 | 56.7 |
| Commerce | BCom | General | 134 | 49 | 36.5 |
| Commerce | BCom | TPP | 32 | 13 | 40.6 |
| Computer | BCA | Computer | 16 | 2 | 12.5 |
| Business Administration | BBA | Business Administration | 19 | 0 | 0 |

| | | | | | |
|---------------------------|------|--------------------|----|----|------|
| Tourism Management | BTTM | Tourism Management | 14 | 3 | 21.4 |
| Master of Arts | MA | Political Science | 35 | 13 | 37 |
| Master of Arts | MA | English | 37 | 13 | 35 |
| View File | | | | | |

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://kmgcnarwana.org/uploads/Students%20servey.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|--|----------|----------------------------|------------------------|---------------------------------|
| Major Projects | 0 | nil | 0 | 0 |
| Minor Projects | 0 | nil | 0 | 0 |
| Interdisciplinary Projects | 0 | nil | 0 | 0 |
| Industry sponsored Projects | 0 | nil | 0 | 0 |
| Projects sponsored by the University | 0 | nil | 0 | 0 |
| Students Research Projects (Other than compulsory by the University) | 0 | nil | 0 | 0 |
| International Projects | 0 | nil | 0 | 0 |
| Any Other (Specify) | 0 | nil | 0 | 0 |
| Total | 0 | nil | 0 | 0 |
| View File | | | | |

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|---------------------------|-------------------|------------|
| Nil | Nil | 30/06/2019 |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|---------------------------|-----------------|-----------------|---------------|----------|
| Nil | Nil | Nil | 30/06/2019 | Nil |
| View File | | | | |

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|---------------------------|------|--------------|----------------------|--------------------|----------------------|
| Nil | Nil | Nil | Nil | Nil | 30/06/2019 |
| View File | | | | | |

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|-------|----------|---------------|
| 0 | 0 | 0 |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|------------------------|-------------------------|
| Nil | 0 |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|---------------------------|-------------|-----------------------|--------------------------------|
| International | Mathematics | 1 | 1.51 |
| View File | | | |

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|---------------------------|-----------------------|
| Zoology | 1 |
| View File | |

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|---------------------------|----------------|------------------|---------------------|----------------|---|---|
| 0 | 0 | 0 | 2018 | 0 | 0 | 0 |
| 0 | 0 | 0 | 2019 | 0 | 0 | 0 |
| View File | | | | | | |

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|--------------------|----------------|------------------|---------------------|---------|---|---|
| 0 | 0 | 0 | 2019 | 0 | 0 | 0 |

| | | | | | | |
|---------------------------|---|---|------|---|---|---|
| 0 | 0 | 0 | 2018 | 0 | 0 | 0 |
| View File | | | | | | |

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|-----------------------------|---------------|----------|-------|-------|
| Attended/Seminars/Workshops | 0 | 2 | 0 | 0 |
| Presented papers | 0 | 7 | 0 | 0 |
| Attended/Seminars/Workshops | 0 | 3 | 0 | 0 |
| View File | | | | |

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|---------------------------|---|--|--|
| Swassth Bharat Yatra | NCC: 15HR BN JIND(NARWANA) | 2 | 55 |
| 26January, Parade | NCC:S.D.M. Narwana 15HR BN JIND(NARWANA) | 1 | 74 |
| Swachta Pakhwara | NSS K.M. Govt. College Narwana Red Cross | 4 | 145 |
| p 100Hrs Programme | NSS Red Ribbon Club K.M. Govt College Narwana | 4 | 135 |
| Yoga Day | NCC:15HR BN JIND(NARWANA) | 1 | 100 |
| 15 August, Parade | NCC: S.D.M.Narwana 15HR BN JIND(NARWANA) | 1 | 74 |
| Unnat Bharat Abhiyan | NSS: K.M. Govt. College Narwana | 1 | 75 |
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|---------------------------|-------------------|-----------------|------------------------------|
| 0 | 0 | 0 | 0 |
| View File | | | |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating | Name of the activity | Number of teachers participated in such | Number of students participated in such |
|--------------------|--------------------------------------|----------------------|---|---|
|--------------------|--------------------------------------|----------------------|---|---|

| | agency | | activites | activites |
|------------------------------|---|------------------------------------|-----------|-----------|
| AIDS/HIV Awareness | Red Ribbon Club K.M. Govt. College Narwana | World AIDS Day | 1 | 80 |
| Adoption of Villages | NSS: K.M. Govt. College Narwana | Unnat Bharat Abhiyan | 1 | 75 |
| Independence Day | NCC: S.D.M.Narwana 15HR BN JIND(NARWANA) | 15 August, Parade | 1 | 74 |
| Swachth Bharat Swasth Bharat | NSS Red Ribbon Club K.M. Govt College Narwana | Summer Internship 100Hrs Programme | 4 | 135 |
| Cleanliness Programme | NSS K.M. Govt. College Narwana Red Cross | Swachta Pakhwara | 4 | 145 |
| Republic Day | NCC:S.D.M. Narwana 15HR BN JIND(NARWANA) | 26January, Parade | 1 | 74 |
| Health Awareness Programme | NCC:15HR BN JIND(NARWANA) | Yoga Day | 1 | 100 |
| Social Awareness Programme | NCC: 15HR BN JIND(NARWANA) | Swassth Bharat Yatra | 2 | 55 |
| View File | | | | |

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|--|----------------|-----------------------------|----------|
| Workshop on Academic Publishing for quality Research | Pramahender | College/HRDC | 1 |
| Workshop | Mukesh Kumari | College/HRDC | 1 |
| Workshop | Nirmala Sharma | College/HRDC | 6 |
| Workshop | Naresh Kumar | College/HRDC | 6 |
| Short term course | Nirmala Sharma | College/HRDC | 6 |
| Short term course | Nirmala Sharma | College/HRDC | 6 |
| Refresher course | Rohtash | College/HRDC | 22 |
| Orientation Programme | Kanika Sikri | College/HRDC | 28 |
| Orientation Programme | Mukesh Kumari | College/HRDC | 28 |
| Training on HIV/AIDS | Jaipal | College/HRDC | 5 |

[View File](#)

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|-------------------|----------------------|---|---------------|-------------|-------------|
| Nil | Nil | Nil | 01/07/2018 | 30/06/2019 | 0 |

[View File](#)

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|--------------|--------------------|--------------------|---|
| NIL | 30/06/2019 | NIL | 0 |

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| 0 | 0 |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|--|-------------------------|
| Classrooms with Wi-Fi OR LAN | Existing |
| Number of important equipments purchased (Greater than 1-0 lakh) during the current year | Existing |
| Laboratories | Newly Added |
| Class rooms | Existing |
| Campus Area | Existing |

[View File](#)

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or patially) | Version | Year of automation |
|---------------------------|--|---------|--------------------|
| SOUL 2.0 | Fully | 2.0 | 2014 |

4.2.2 – Library Services

| Library Service Type | Existing | | Newly Added | | Total | |
|----------------------|----------|---------|-------------|---|-------|---------|
| Text Books | 38894 | 1668990 | 0 | 0 | 38894 | 1668990 |

| | | | | | | |
|---------------------------|-----|-------|---|---|-----|-------|
| Reference Books | 421 | 77798 | 0 | 0 | 421 | 77798 |
| View File | | | | | | |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---------------------------|--------------------|---------------------------------------|-----------------------------|
| NIL | NIL | NIL | 30/06/2019 |
| View File | | | |

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/GBPS) | Others |
|----------|-----------------|--------------|----------|------------------|------------------|--------|-------------|---------------------------------|--------|
| Existing | 128 | 4 | 10 | 0 | 0 | 15 | 18 | 2 | 0 |
| Added | 1 | 1 | 0 | 0 | 0 | 1 | 0 | 0 | 0 |
| Total | 129 | 5 | 10 | 0 | 0 | 16 | 18 | 2 | 0 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

| |
|--------------|
| 2 MBPS/ GBPS |
|--------------|

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--|--|
| No Data Entered/Not Applicable !!! | |

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| 61.01 | 61.01 | 0 | 0 |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

| |
|--|
| <p>Before purchasing of equipment from any fund it is ensured that maintenance installation charges are provided by the company which delivered the equipment. Such clause is inserted in the work order of the equipment. Construction maintenance repairing of class rooms other buildings of K.M. Govt. College is done by PWD Social Sector PWD electrical Govt. of Haryana. Grants which college receives form the higher education dept. haryana is used in purchasing of Different items which include chemicals, glassware , sports item journals, books equipment also used in Maintenance of Physical infrastructure such as telephone services, office expenses , travelling allowance etc.</p> |
|--|

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

| | Name/Title of the scheme | Number of students | Amount in Rupees |
|--------------------------------------|--------------------------|--------------------|------------------|
| Financial Support from institution | SC/BC ATHLETE INCENTIVE | 929 | 10267320 |
| Financial Support from Other Sources | | | |
| a) National | Nil | 0 | 0 |
| b) International | Nil | 0 | 0 |
| View File | | | |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implementation | Number of students enrolled | Agencies involved |
|---|------------------------|-----------------------------|--------------------------------|
| Yoga day | 21/06/2018 | 105 | International Yoga Day DG NCC) |
| No file uploaded. | | | |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|-------------------|----------------------|--|--|--|---------------------------|
| 2018 | Entrance Examination | 25 | 25 | 10 | 0 |
| No file uploaded. | | | | | |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|------------------------------------|--------------------------------|---|
| No Data Entered/Not Applicable !!! | | |

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|-------------------------------|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| NO | 0 | 0 | NO | 0 | 0 |
| View File | | | | | |

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Depratment graduated from | Name of institution joined | Name of programme admitted to |
|---------------------------|--|--------------------------|-----------------------------------|----------------------------------|-------------------------------|
| 2019 | 146 | UG | ARTS, COMMERCE ,SCIENCE JOC | KUK,DU,CDL U,CRSU,PU,et c. | PG COURSES |
| View File | | | | | |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|---|---|
| No Data Entered/Not Applicable !!! | |
| View File | |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|--|---------------|------------------------|
| Boxing (Men/ Women) Inter college of CRSU Jind | Inter College | 52 |
| Judo (Men/ Women) Inter college of CRSU Jind | Inter College | 40 |
| Annual Athletics meet 2018-19 of the college | college level | 180 |
| View File | | |

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|------|----------------------------|------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| 2018 | All India Inter University | National | 1 | Null | 10285 | Bittu |
| 2018 | All India Inter University | National | 1 | Null | 10009 | Deepak |
| 2018 | All India Inter University | National | 1 | Null | 90027 | Vikram |
| 2018 | Gold medal | National | 16 | Null | All Team | Footbal |
| 2018 | All India Inter University | National | 1 | Null | 10268 | Pardeep |

| | | | | | | |
|-------------------|----------------------------|----------|---|-----|-------|------------------|
| 2018 | All India Inter University | National | 1 | Nil | 10124 | Abhishek Kaushik |
| 2018 | All India Inter University | National | 1 | Nil | 20150 | Reena |
| 2018 | All India Inter University | National | 1 | Nil | 20011 | Asha |
| 2018 | All India Inter University | National | 1 | Nil | 20001 | Monika Sharma |
| No file uploaded. | | | | | | |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Sports and Cultural activities are well planned in advance by the in-charges. Our dedicated staff established congenial culture with students and help them out in all ways. Some of these are NSS (National Service Scheme), NCC (National Cadets Core), Red Ribbon Club, Women Cell etc. These units work together with neighboring community to run different campaigns and activities and involve students in it. The units of NSS have 400 volunteers out of which 100 are girl volunteers. Every year it organizes a seven day camp and two one day camps. During these camps, the students run cleanliness campaign and tree plantation campaign in the nearby communities. The students participate whole heartedly in these activities and aware and sensitize the public about their needs and importance in their life. Besides it , the volunteers of NSS alert and aware the public about Water Conservation, Beti Bachao Beti Padao, Dowry System, Female Foeticide, Population Explosion, anti-drugs etc. NCC unit has carried out many activities like Yoga Trainig Camp, Cancer Awareness Program and aware the public about the importance of discipline in the life. Red Ribbon Club too runs awareness campaign to alert and aware the public about HIV/AIDS. Women Cell awares students as well as neighboring community about gender equality and women empowerment. The efforts of the institution remained fruitful as it shows satisfactory impacts on the students as well as the neighboring community. The people of surrounding areas showed their involvement in planting trees, maintaining cleanliness and health, supporting women education etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution practices decentralized and participative management.
 Response:- The institution practices decentralization and participative management. The decisions and policies are discussed collectively but the responsibility of implementation is distributed to one and all from higher to lowest according to their departments and profile. The principal conveys the direction, instruction and plans to faculty members in meeting held with staff members. Duties regarding various administrative academic and others are allocated to faculty members equally. Various committees are formed like: Timetable committee, Admission committee, Red Ribbon Club, Women Cell, Sexual Harassment Committee, Discipline Committee and many others for smooth and effective working and well management. The individual as well as the committee is responsible and answerable for every duty. They are conferred upon Principal held meeting with staff members to discuss the plan of action taken and to ask about their reports of execution and implementation. All the academic activities are decentralized and decision is taken based on discussion in meeting with the Principal. Participative management provides extension scope for having collaboration among various departments for implementation of the activities in the college uniformly and as a team.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
|----------------------------|--|
| Curriculum Development | Curriculum Development is done under the guidance of our esteemed university |
| Teaching and Learning | The college endeavors to improve the quality of teaching and learning through the following 1. Latest Infrastructure 2. An enhanced library experience for students and staff 3. Smart class room 4. Reading room in Library |
| Examination and Evaluation | Examination and Evaluation are carried as per the guidelines and rules issued by KUK The external examinations are conducted by the university per semester. Students fill their examination forms with the help of faculty members. The center of examination is our college. University send question papers and answer sheets. External and internal staff is appointed for supervision. Practical exam are conducted in our college as per University guidelines. Teachers evaluate students on the basis of class |

| | |
|--|--|
| | attendance, class performance, presentation and assignment work performance and on the basis of these assessment marks are awarded to students |
| Research and Development | To make it mandatory for all teachers at least two papers in an academic year should be published in peer reviewed journals. It also mandatory for all teachers to attend orientation and refresher courses in their perspective year. |
| Library, ICT and Physical Infrastructure / Instrumentation | The required up gradation and moderation has been done as required |
| Human Resource Management | Students are encouraged to participate in seminars, field tours, quiz, debate etc. to increase their skill and experience. Faculty members are encouraged to participate in trainings, workshops and staff development programmes. |
| Industry Interaction / Collaboration | Visit to training come placement fair from 28 january to 31 january at NRS govt. college Rohtak 27 students participated in this 3 days training programme |
| Admission of Students | For the admission the students have to apply online. The college website displays all the courses and number of seats in each course along with reservation policy for all the categories as per DGHE directive. The merit lists are prepared and displayed by the DGHE office, Panchkula. The admission committee of our college strictly follows the rules and regulations of DGHE. After physical verification of documents of students, a merit list of eligible candidates again displayed. The students are provided with the information relating to admission to via college website. Post admission, the students are assisted if they wish to change the subjects. A two day induction programme is conducted for all the new comers to acquaint them with college rules, regulations and facilities . Antiragging policy is implemented in letter and spirit with the active involvement of students. |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governace area | Details |
|--------------------------|-----------------------------------|
| Planning and Development | Implementation of ELearning labs. |

| | |
|-------------------------------|---|
| | Teaching and learning are conducted through powerpoint presentation and videos |
| Administration | The library and offices are fully automated. The service book record is online. Biometric attendance system is also operated in the college. |
| Finance and Accounts | The salary and allowance of the staff is transfer through digital and electronic system. |
| Student Admission and Support | Applications are submitted for admission to different courses through the online admission portal. Merit list is prepared and uploaded by fully computerized system. Online counselling is scheduled based on the merit list of candidates email IDs and contact number of all members of antiragging committee have been uploaded. |
| Examination | Faculty members of the college perform their examination and evaluation duties as appointed by university. |

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|------|---------------------------------|--|--|-------------------|
| 2018 | Sh. Surender Kumar | ANO conference At Jind on 12/01/2018 | 0 | 1000 |
| 2018 | Sh. Surender Kumar | ANO conference At Jind on 06/04/2018 | 0 | 800 |
| 2018 | Sh Rajesh Kumar (Lab Attendent) | PFMS training DGHE at Panchkula on 10/08/2018 | 0 | 6066 |
| 2018 | Sh Surender Kumar | ANO conference At Jind on 31/08/2018 | 0 | 1530 |
| 2018 | Sh Surender Kumar | ANO conference At Jind on 14/11/2018 | 0 | 1530 |
| 2018 | Sh Jaipal Singh | regional workshop for | 0 | 6580 |

activities
planning under
UNNAT BHARAT
ABHIYAN at IIT
Delhi on
29/11/2018

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|------|--|---|------------|------------|---|---|
| 2018 | Basic IT training | Nil | 03/01/2019 | 03/01/2019 | 56 | 0 |
| 2018 | Basic IT training | Nil | 04/01/2019 | 04/01/2019 | 57 | 0 |
| 2018 | Basic IT training | Nil | 05/01/2019 | 05/01/2019 | 33 | 0 |

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|---|---------------------------------|------------|------------|----------|
| Short term course | 2 | 19/11/2018 | 24/11/2018 | 6 |
| Workshop | 2 | 24/09/2019 | 29/09/2019 | 6 |
| Workshop | 1 | 16/04/2019 | 16/04/2019 | 1 |
| Workshop | 1 | 04/12/2019 | 04/12/2019 | 1 |
| Refresher course | 1 | 15/11/2018 | 05/12/2018 | 21 |
| Orientation Course | 2 | 29/11/2018 | 26/12/2018 | 28 |
| Training on RRC | 1 | 01/09/2019 | 01/09/2019 | 1 |
| Induction training programme | 1 | 10/12/2018 | 14/12/2018 | 5 |
| Induction Training Programme | 1 | 24/06/2019 | 28/06/2019 | 5 |
| Induction training Programme | 3 | 27/05/2019 | 31/05/2019 | 5 |

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent | Full Time |
| 46 | 46 | 21 | 21 |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
|--|--|---|
| Provision of loan for vehicle/marriage | Provision of loan for vehicle /marriage/food grain | Fee concession, provision of payment of fees in installments to the needy students. |

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal financial audit is conducted by college Bursar. External financial audit is conducted by Accountants General (AG), Director Local Fund Government of Haryana.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|--|-------------------------------|---------|
| Nil | 0 | 0 |

[View File](#)

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|--------|----------|-----------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | No | Nil | No | Nil |
| Administrative | No | Nil | No | Nil |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Nil

6.5.3 – Development programmes for support staff (at least three)

Basic IT training for teaching staff

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. ICT should be increased in teaching learning process: Computer aided method are now used by majority of departments to deliver lectures. 2. Should have smart classrooms.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal

Yes

| | | | | | | | |
|-------------------|----|----|------------|-----|-----------------------|-------------------|----|
| 2018 | 12 | 12 | 29/10/2018 | 244 | Unnat Bharat Abhiyaan | Swachhta Abhiyaan | 67 |
| No file uploaded. | | | | | | | |

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
|-------|---------------------|--------------------------|
| NIL | 30/06/2019 | NIL |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|-----------------------|---------------|-------------|------------------------|
| Unnat Bharat Abhiyaan | 29/10/2018 | 30/06/2019 | 67 |
| Blood Donation | 16/03/2019 | 16/03/2019 | 105 |
| Say no to drug | 13/01/2019 | 13/01/2019 | 50 |
| No file uploaded. | | | |

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1 Tree Plantation drive 2 World environment day 3 Swachhta jagrukrta rally 4 World water day 5 Earth Day

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Tree Plantation: Tree Plantation is one of the best practices followed by the college. As, ours is a faith that the surrounding atmosphere contribute a lot in the development of an individual so we take it as a mission to make the surrounding environment lush green and healthy. a) Objectives of the Practice: The practice has some of the targets and underlying principles giving directions to achieve the desired goal. One of these objectives is to generate a healthy environment and surroundings. This will be helpful to link the students with the natural and healthy campus. Another is the beautification of college campus. Aesthetic aspect of personality development can be achieved in such an environment. Supportive and evocative atmosphere is also the decided objective of the institution. To encourage human values in the students is also our primary target. It will create a world where their dreams meet to the ground of reality. b) The Context: As it is the need of the time, the NSS Units of the college have been active in this direction. Different types of plants were brought and planted with the help and supports of teachers as well as students. We have had to face many challenges in this context such as the issue of their care and growth. The plants were to be protected from environmental changes and animals. Besides it, requirements of the plants for proper growth, seasonal and occasional diseases were some of other challenges faced in this practice. c) The Practice: The task of tree plantation is ceaselessly carried out to create clean and green campus. The NSS and NCC wings of the college take up the job of planting saplings according to the season and situation. The Department of Botany of the college maintains a large variety of medicinal plants and wide variety of plant species. Generally, planting of saplings is done by chief guests during their visits to the college on various occasions. d) Evidence of Success: As a result of the efforts carried out under this practice, the college campus has been converted into a lush green campus. Wide varieties of trees are adding beauty to the campus. The entire environment of the college has been transformed on the basis of desired objectives. We have achieved a satisfactory level to create a healthy environment in the college. A large magnitude of the plants has helped a lot to reduce the pollution and

generate a purified atmosphere. Such atmosphere has performed a significant role to develop the harmonious relation among the students. e) Problems Encountered and Resources Required: We faced some of the problems while implementing our plan for this practice. One of these was the lack of awareness among the students regarding the importance of tree plantation. They consider it a kind of futile exercise to plant the plants. It was a big challenge as we have not a clear cut formula to show them the impact of pollution and importance of plants to reduce it. Another was the lack of adequate and sufficient time with the students and staff to contribute to the practice. They have to devote the maximum of their time to their curriculum also. They have a limited time to prepare for their examination due to the semester system. So it was also a big challenge for us. 2 Blood Donation: Blood Donation is also one of the best practices followed by the college. The prime aim of education is to develop a student into a well cultured and civilized human being who is well aware about his/her responsibilities to his/her society and country. 2.a) Objectives of the Practice: The practice has some of the targets and underlying principles giving directions to achieve the desired goal. One of these objectives is to develop a sense of belongingness in the students. It will help them to convert into a good social being that neglect the differences prevailing in the society. Similarly, to develop patriotism in the students is another objective of the institution. It produces a sense of gratefulness to the country that will stimulate the students to sacrifice for the sake of their nation. To develop a sense of responsibility among the students is also an important objective of the teaching-learning activities organized in the college. It will create a world where all the beings live like a family. 2 b) The Context: Blood is the driving license for running the vehicle of human body. Without it we can't imagine about the existence of an earthly creature. Moreover, it can't be generated in an artificial manner. Besides it, it is not always possible that the needy person is wealthy enough to pay for it. So, human being is the only source of procurement of this vital and valuable content. It is a boon from the Heaven. That's why, it is the necessity of situation to encourage the youth to donate the blood to save the lives of the people. 2 c) The Practice: The practice of Blood Donation is the chief identity of our college. Keeping in mind the requirement and importance of blood for saving the life a human being, the staff and students of the institution is always eager to contribute to the highest possible level. So we organize at least a camp every year in our premises. For this purpose, we do a liaison with the health department for necessary technical aids. On the fixed date, the team of the health department reaches the college approximately at 10 am. The camp is organized in the committee room of the college. After the preliminary check-up of the blood donors are instructed to take rest for a while. In the beginning of the camp, the members of the staff come forward to donate the blood. It works as a source of inspiration for the students. All the blood donors are awarded with Certificate of Blood Donation and given refreshment as a supplement of energy requirement. 2 d) Evidence of Success: We were successful in our mission up to satisfactory level. We were able to collect 253 units, 102 units and 178 units in the session of 2014-15, 2017-18 and 2018-19 respectively. It shows the result of our efforts towards the achievement of our targets and objectives. 2 e) Problems Encountered and Resources Required: We faced some of the problems while implementing our plan for this practice. One of these was the lack of awareness among the students regarding the importance of Blood Donation. They have a kind of fear in their mind regarding the weakness in their bodies. Some think that it may cause disease too. Besides, some think that there are many other donors to fulfill the need and requirements of blood. Some are not social and cultured enough to understand the feelings and needs of others. These were some of the problems encountered by us while following this practice.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://kmgcnarwana.edu.in>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

K.M. Govt. College believes in creating new benchmarks of holistic development of its students and staff. The college contributes a lot to the development of surrounding community and society. One of these contributing efforts is our involvement in Unnat Bharat Abhiyan. It is the result of our efforts that the college has become the first college of Haryana to be registered with UBA. The college has got the involvement of about twenty-two villages in this campaign. The performance of the college is noticeable in the implementation of the scheme, Earn While You Learn, run by the government of Haryana. The college spent rupees 718700 during last five years. In this manner, the college was successful to help the economically backward meritorious students to EWYL and made them self-dependent. The college shows its extraordinary involvement in Swachh Bharat Abhiyan. In this campaign, the college has taken the active participation of five villages of the vicinity. The college has excelled in the area of curricular as well as co-curricular activities. Samridhi, a student of B.Sc programme, got first position in university examinations of Kurukshetra University held in 2018-2019. Sailja, the student of B.A. , got fifth position in university examinations of Kurukshetra University held in 2017-2018. Manmeet Singh, the student of B.T.M. got first position in university examinations of Kurukshetra University held in 2016-2017. The team of the college has got first position in the state level Science Quiz in the session of 2018-2019. Another team of the college stood on 2nd position in the state level Legal Literacy Quiz competition held in the same session. At the zonal level Legal Literacy Quiz competition also the team of the college showed outstanding performance and got the first position in the session of 2018-2019. In the session of 2014-2015 and 2017-2018 the team of college got the first position in the zonal level Science Quiz competition. Similarly in the session of 2017-2018 a team of the college got first position in zonal level Legal Literacy Quiz competition. The students of the college got third position in Haryanvi Quiz competition in the cultural programme of Ratnawali held in Kurukshetra University, Kurukshetra. A student of the college got second position in the state level Essay Writing competition. A cadet of NCC unit of the college got chance to participate in the Republic Day parade at Rajpath, New Delhi on 26th January,2019. In this manner, the college has got representation and recognition at national level event. In the field of sports activities also the students of the college has shown tremendous performance. In this chain, Pardeep Mor one of the sports figures represented India at international level Hockey Tournament. Another outstanding sports student of the college played in the Indian cricket team that won the test series of cricket match between India and Japan held in 2015. Shekhar and Aman students of the college played in Indian team of Handball that won the Bronze medal in International Beach Handball Tournament held in Dubai (UAE) in 2017.

Provide the weblink of the institution

<http://kmgcnarwana.edu.in>

8.Future Plans of Actions for Next Academic Year

College IQAC meeting was held in the principal office on 16/07/2018 with Dr. Ranvir Kanshal Principal in the chair for the smooth running of the college some administrative Academic desire were taken in the meeting. 1. A new college

committees list will be circulated among the point of their API score. 2. It was decided that the college work load will be assessed by the HOD and time table Incharge before uploading in the portal. 3.A demand will be sent to the Govt. to purchase the AC for air conditioner library. 4. The electric load of the college will be calculated once again for separate transformer for the college.