

Lesson Plan

Name of the Assistant Professor: Dr. Naveen kumar

Class and Session: B.Com-1st Semester (NEP-2020) 2025-2026

Subject: MDC Indian Ethnic Food

Week 1 st August 01 to August 02	Introduction to indian ethnic Food
Week 2 nd August 04 to August 09	North indian food features
Week 3 rd August 11 to August 16	North indian food features
Week 4 th August 18 to August 23	Important Spices of North indian food
Week 5 th August 25 to August 30	Common recipes of north indian food
Week 6 th September 01 to September 06	South indian food features
Week 7 th September 08 to September 13	South indian food features
Week 8 th September 15 to September 20	Important Spices of South indian food
Week 9 th September 22 to September 27	Common recipes of South indian food
Week 10 th September 29 to October 04	East indian food features
Week 11 th October 06 to October 11	East indian food features
Week 12 th October 13 to October 18	Important Spices of East indian food
Week 13 th October 20 to October 25	Diwali Vacation
Week 14 th October 27 to November 01	Common recipes of East indian food
Week 15 th November 03 to November 08	West indian food features
Week 16 th November 10 to November 15	West indian food features
Week 17 th November 17 to November 22	Important Spices of West indian food
Week 18 th November 24 to November 29	Common recipes of West indian food

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Lesson Plan
2025-2026

Name of the Assistant Professor: Dr. Naveen kumar

Class and Session: BA, BA (Pol. Sci, Eng Hons)-IIIrd Semester (NEP-2020)

Subject: MDC Guest Relationship Management

Week 1 st August 01 to August 02	Guest Relation
Week 2 nd August 04 to August 09	Service Culture, Handling awkward difficult situation
Week 3 rd August 11 to August 16	Guest communication, Guest preferences Guest history
Week 4 th August 18 to August 23	Complaint management system,
Week 5 th August 25 to August 30	Guest satisfaction tracking system
Week 6 th September 01 to September 06	Understanding loyalty segment
Week 7 th September 08 to September 13	Loyalty schemes
Week 8 th September 15 to September 20	guest retention techniques
Week 9 th September 22 to September 27	guest retention techniques
Week 10 th September 29 to October 04	Creating standards in services,
Week 11 th October 06 to October 11	Benchmarking, Principles of guest service
Week 12 th October 13 to October 18	Personalised services & quality and feedback
Week 13 th October 20 to October 25	Diwali Vacation
Week 14 th October 27 to November 01	Personalised services & quality and feedback
Week 15 th November 03 to November 08	Understanding the Communication important for better relationship with guest
Week 16 th November 10 to November 15	Communication process
Week 17 th November 17 to November 22	Need and importance of communication skills
Week 18 th November 24 to November 29	Types of Communication

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Name of the Assistant Professor: Dr. Naveen kumar

Class and Session: BTM-Ist Semester (NEP-2020) 2025-2026

Subject: Introduction to Tourism

Week 1 st August 01 to August 02	Tourism, Tourist, Excursionist, Visitor, Traveller as per UNWTO classification and Ministry of Tourism, Govt. of India
Week 2 nd August 04 to August 09	Tourism, Tourist, Excursionist, Visitor, Traveller as per UNWTO classification and Ministry of Tourism, Govt. of India
Week 3 rd August 11 to August 16	Impacts of Tourism (Economic, Socio-Cultural and Environmental)
Week 4 th August 18 to August 23	Impacts of Tourism (Economic, Socio-Cultural and Environmental)
Week 5 th August 25 to August 30	Impacts of Tourism (Economic, Socio-Cultural and Environmental)
Week 6 th September 01 to September 06	Approaches to study tourism
Week 7 th September 08 to September 13	Travel agency and tour operators: Meaning and types
Week 8 th September 15 to September 20	Linkages in Tourism Industry
Week 9 th September 22 to September 27	Push and pull factors in tourism
Week 10 th September 29 to October 04	Push and pull factors in tourism
Week 11 th October 06 to October 11	Attraction: Types and their significance
Week 12 th October 13 to October 18	Accommodation: Types and their significance
Week 13 th October 20 to October 25	Diwali Vacation
Week 14 th October 27 to November 01	Transportation: Types and their significance
Week 15 th November 03 to November 08	Characteristics of tourism and hospitality services: perishability,
Week 16 th November 10 to November 15	Characteristics of tourism and hospitality services: inseparability,
Week 17 th November 17 to November 22	Characteristics of tourism and hospitality services: intangibility, seasonality
Week 18 th November 24 to November 29	Vertical, Horizontal and Diagonal integration in Tourism



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Name of the Assistant Professor: Dr. Naveen kumar

Class and Session: BTM-IIIrd Semester (NEP-2020) 2025-2026

Subject: Principles of Management

Week 1 st August 01 to August 02	Concept of management, definition, nature,
Week 2 nd August 04 to August 09	Management purpose,
Week 3 rd August 11 to August 16	Management as an art, science, and a profession
Week 4 th August 18 to August 23	Functions of management
Week 5 th August 25 to August 30	Systems approach to management
Week 6 th September 01 to September 06	Planning meaning, steps in planning process
Week 7 th September 08 to September 13	purpose, type of plans, management by objectives
Week 8 th September 15 to September 20	Decision making- meaning, definition, importance
Week 9 th September 22 to September 27	Process of decision making, limitations
Week 10 th September 29 to October 04	Organizing- meaning process of organizing.
Week 11 th October 06 to October 11	Levels of organizing, span of management
Week 12 th October 13 to October 18	Forms -line, functional, line & Staff and Committee form of organizations
Week 13 th October 20 to October 25	Diwali Vacation
Week 14 th October 27 to November 01	Delegation of Authority. Decentralization & Centralization
Week 15 th November 03 to November 08	Motivation and theories of motivation
Week 16 th November 10 to November 15	Leadership traits and styles
Week 17 th November 17 to November 22	Communication process and barriers
Week 18 th November 24 to November 29	Controlling process, need, feedback and feed forward control.

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Name of the Assistant Professor: Dr. Naveen kumar

Class and Session: BTM-Vth Semester (NEP-2020) 2025-2026

Subject: Tourism Documentation

Week 1 st August 01 to August 02	Definition and importance of travel documentation, Role in tourism and travel industry
Week 2 nd August 04 to August 09	Overview of types of travelers (domestic vs. international). Passport: types, validity, biometric features,
Week 3 rd August 11 to August 16	Visa: types (tourist, student, business), application processes, National ID cards (where applicable),
Week 4 th August 18 to August 23	Travel permits and special permissions (e.g., restricted areas).
Week 5 th August 25 to August 30	Air tickets (paper vs. e-ticket), Boarding passes, Baggage tags, Itinerary/PNR
Week 6 th September 01 to September 06	IATA regulations, ICAO standards
Week 7 th September 08 to September 13	Schengen regulations, Visa waiver programs and bilateral agreements.
Week 8 th September 15 to September 20	Visa requirements by country, Visa application forms and fees, Interview preparation and documentation, Common visa rejection reasons
Week 9 th September 22 to September 27	Vaccination certificates (e.g., Yellow Fever, COVID-19), Travel insurance policies, Medical fitness certificates (for specific travel).
Week 10 th September 29 to October 04	Arrival/departure cards, Customs declaration forms.
Week 11 th October 06 to October 11	Immigration clearance processes
Week 12 th October 13 to October 18	Minors and unaccompanied minors, Senior citizens, Group travelers and tour operators, Pilgrimage travelers (e.g., Hajj/Umrah visas)
Week 13 th October 20 to October 25	Diwali Vacation
Week 14 th October 27 to November 01	E-passports and biometric data, Digital visas (e-visa systems), Mobile boarding passes and travel apps.
Week 15 th November 03 to November 08	Fake documents: detection and consequences, Document verification tools, Border security protocols.
Week 16 th November 10 to November 15	Filling out visa application forms, Interpreting passport pages and visa stamps
Week 17 th November 17 to November 22	Mock interviews and document checks.
Week 18 th November 24 to November 29	Recent changes in global travel policies.

Maam G, H
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