

Lesson Plan

Name of the Assistant /Associate Professor: Ruby

Class and Section: B com. Final Year A&B (Semester 6th) Session: 23-24

Subject :INCOME TAX – II even sem

Week 1 Feb.01 To Feb. 03	Deductions (80C to 80U) in Computing Total Income
Week 2 Feb. 05 To Feb10	Computation of Total Income of Individuals
Week 3 Feb.12 To Feb17	Computation of Tax Liability of Individuals
Week 4 Feb. 19 To Feb24	Assessment of Hindu Undivided Family
Week 5 Feb.26 To Mar.02	Assessment of FIRMS
Week 6 Mar.04 To Mar.09	Income Tax Authorities
Week 7 Mar.11 To Mar16	Preparation and Filing of Return of Income
Week 8 Mar.18 To Mar22	Deduction and Collection of Tax at Source
Week 9 Mar. 23To Mar27	Holi Vacation
Week 10 Mar.28 To Mar30	Assessment Procedure
Week 11 Apr. 01To Apr.06	Advance Payment of Tax
Week 12 Apr. 08To Apr.13	Recovery And Refund of Tax
Week 13 Apr.15 To Apr.20	Penalties
Week 14 Apr.22 To Apr.27	Offences and Prosecutions
Week 15 Apr. 29To May.04	Tax Planning For Individuals
Week 16 May. 06To May.11	Appeals and Revision
Week 17 May.13 To May15	Test and Assignments

Name of Assistant Professor : **Ruby**
Class and Section : **B.Com (B) 2th Semester 2023-24**
Subject : **Company law even sem**

Weeks	Particulars
Week 1 Feb.01 To Feb. 03	Indian Companies Act 2013: Introduction
Week 2 Feb. 05 To Feb10	Types of Companies
Week 3 Feb.12 To Feb17	Legal Aspects relating to Promotion and Establishment of Companies in India
Week 4 Feb. 19 To Feb24	Memorandum of Association
Week 5 Feb.26 To Mar.02	Articles of Association
Week 6 Mar.04 To Mar.09	Prospectus
Week 7 Mar.11 To Mar16	Shares and Share Capital; Allotment of Shares
Week 8 Mar.18 To Mar22	Legal Rules regarding Membership and Borrowing Powers
Week 9 Mar. 23To Mar27	Holi Vacation
Week 10 Mar.28 To Mar30	Share capital of a company
Week 11 Apr. 01To Apr.06	Company management and Administration
Week 12 Apr. 08To Apr.13	Company Secretary
Week 13 Apr.15 To Apr.20	Dividend
Week 14 Apr.22 To Apr.27	Statutory provision regarding declaration and payment of dividend
Week 15 Apr. 29To May.04	Winding Up of company
Week 16 May. 06To May.11	Test and Assignments
Week 17 May.13 To May15	Revision

Lesson Plan

Name of the Assistant /Associate Professor: Ruby

Class and Session: B.A 1ST 2023-24 Even sem.

Subject : Fundamentals of Banking and Insurance

Week 1 Feb.01 To Feb. 03	Banking : Concept, features and functions; classification of banks
Week 2 Feb. 05 To Feb10	Principals of banking ; Evolution of banking in India
Week 3 Feb.12 To Feb17	Banking instruments: Concepts, types and crossing of cheques
Week 4 Feb. 19 To Feb24	Lending functions of a bank : Types of advances: Secured and unsecured,
Week 5 Feb.26 To Mar.02	Loans- Short, medium and long term methods of granting advances
Week 6 Mar.04 To Mar.09	Utility services of a bank : Remittance through bank draft
Week 7 Mar.11 To Mar16	E – banking ; Internet banking ; Safe deposit lockers
Week 8 Mar.18 To Mar22	Insurance: Concept, need and principles of insurance
Week 9 Mar. 23To Mar27	Holi Vacation
Week 10 Mar.28 To Mar30	Insurance and economic development
Week 11 Apr. 01To Apr.06	Life Insurance : Concept, features, importance and types: procedure of taking life insurance policies
Week 12 Apr. 08To Apr.13	General insurance : concept, features and types
Week 13 Apr.15 To Apr.20	Procedure of taking general insurance
Week 14 Apr.22 To Apr.27	Fire insurance
Week 15 Apr. 29To May.04	Marine insurance
Week 16 May. 06To May.11	Health insurance
Week 17 May.13 To May15	Test and assignment